



## EXECUTIVE SUMMARY

**Recommendation that the Broward College District Board of Trustees authorize a standard agreement (blanket purchase order) with All American Commercial Laundry, Inc. for linen pick up and delivery services for the Nursing Department on an as-needed basis during FY2024-2025. Fiscal Impact : Estimated of \$2,000.00**

**Presenter(s):** Jamonica Rolle, Vice Provost, Academic Affairs

**What is the purpose of this contract and why is it needed?** Nursing department uses linen pick up and delivery service on an as needed basis for the nursing labs at Central, South, and North campus. Nursing programs must adhere to regulations set by accrediting bodies and healthcare facilities where students complete clinical rotations. These regulations often mandate specific protocols for laundry handling to ensure hygiene and prevent cross-contamination. A contracted laundry service can provide documentation and certifications that their processes meet these requirements.

**What procurement process or bid waiver was used and why?** Small purchase for Category One (\$0.00-10,000) per College Procedure A6hX2-6.34 was used, where there are no formal or informal competitive requirements for goods and services acquired by the College at this dollar threshold. One quote was obtained by the requesting department to identify the best value for the required commodity or service.

**Is this a budgeted expenditure from the budget established at the last June Board of Trustees meeting?**  
Yes.

**What fund, cost center and line item(s) were used?** CC0205, FD101: GLC-64500: Other Service.

**Has Broward College used this vendor before for these products or services?** Yes.

**Was the product or service acceptable in the past?** We promote mirroring what our students will see once they enter the workforce; therefore, we adhere to strict regulations for a clean working environment for both students and all staff/ faculty at the Health Sciences, Nursing which is why we need a laundry service.

**Was there a return on investment anticipated when entering this contract?** OSHA in how critical the need for a laundry service is beneficial to Broward College, the Health science, nursing, our staff /faculty along with students. Research shows that " Employers that implement effective safety and Health programs may expect to significantly reduce and illness and reduce the cost associated with these injuries and illnesses.

**Was that return on investment not met, met, or exceeded and how?** Our students benefit from our labs following the same health standards they will find working in the real hospital settings.

**Does this directly or indirectly feed one of the Social Enterprise tactics and how?** Not Applicable.

**Did the vendor amend Broward College's legal terms and conditions [to be answered by the Legal Office] if the College's standard contract was used and was this acceptable to the Legal Office?**

The General Counsel's office has reviewed the agreement and any deviation to the College's standard terms has been deemed acceptable.

Board Item  
FISCAL IMPACT:

Meeting of August 20, 2024

Description: \$2,000 for CC0205: BU010/BU020/ BU030: FD101: PG00057

06/25/24	CC0205 · Nursing	(\$2,000.00)
	Decrease from budget for Service	

**Jeffrey Nasse**

---
























Jeffrey Nasse, Provost and SVP of Academic Affairs 6/17/2024

APPROVAL PATH: 12153 All American Commerical Laundry Inc. FY2024-2025 Nursing Program)

 **Workflow**

 Edit View

 Add Work Item

Stage	Reviewer	Description	Due Date	Status	
1	Antonio Navarro	Dean Review		 Completed	
2	Jamonica Rolle	Vice Provost Review		 Completed	
3	Jeffrey Nasse	Provost and SVP of Academic Affair		 Completed	
4	Natalia Triana-Aristizabal	Contracts Coordinator		 Completed	
5	Zaida Riollano	Procurement Approval		 Completed	
6	Rabia Azhar	CFO Review		 Completed	
6	Christine Sims	Budget Departmental Review		 Completed	
6	<b>Legal Services Review Group</b>	Review and Approval for Form and		 Completed	
7	Board Clerk	Agenda Preparation		 Completed	
8	District Board of Trustees	Meeting	08/20/24 08:30 AM	 Pending	
9	<b>Electronic Signature(s)</b>	Signatures obtained via DocuSig 		 Pending	
10	Natalia Triana-Aristizabal	Contracts Coordinator		 Pending	



**Exhibit A - Purchase Order**  
**Statement of Work**

All American Commercial Laundry Inc will be responsible for the following:

- Pickup and Delivery: Regular pickup of soiled linens from designated locations within the nursing program facility according to a pre-determined schedule.
  - North Campus Nursing Skill Lab (1000 Coconut creek Blvd, Fl 33066 Building 41/221)
  - Central Campus Nursing Skill Lab (3501 Davie Rd, Davie Fl 33314, Building 8/153)
  - South Campus Nursing Skill Lab (7200 pines Blvd Pembroke Pines, Fl 33024 building 72/190)
- Laundry Services: Proper cleaning and disinfection of all linens according to industry standards and healthcare regulations. This includes scrubs, gowns, bed sheets, towels, and any other linens specified by the Client.
- Inventory Management: Maintaining an agreed-upon inventory level of clean linens to meet the program's needs.
- Compliance Documentation: Providing certificates and documentation verifying compliance with relevant hygiene and infection control standards.

2. Deliverables

- Clean, sanitized linens returned to designated locations within the nursing program facility according to the agreed-upon schedule.
- Documentation of cleaning processes and adherence to industry standards.
- Responsive communication regarding any issues or concerns.

**Total Consideration Payable for the Services:**

\$1.10 per pound, minimum delivery charge of \$160

A delivery fee of ten dollars (\$10) applies to every service